

## **School Parent Involvement Plan 2006/2007**

Attach a parent involvement plan that has been developed jointly with and agreed upon with parents of participating children. The plan should include a description of the following:

**(1) The expectations for parent involvement activities and how these activities will be implemented and evaluated.**

The expectations for the Parent Involvement Plan include providing parents with strategies, materials, and encouragement to help their children improve academically. The activities and events will be implemented by the Title I staff and the appropriate grade level and resource teachers. The effectiveness of these activities will be evaluated by providing a sign-in sheet for parents who participate in activities as well as by seeking parent feedback through a brief post-event survey.

**(2) How parents will participate in the development of strategies.**

Parents have opportunities to provide input into planning and evaluating their child's educational activities through School Advisory Council meetings, PFA meetings, annual surveys, parent workshops, parent conferences, parent/principal breakfasts, and communication through the daily student agendas. Parent input will also be used to develop the Parent Involvement Plan

**(3) How parents will participate in an annual evaluation of the content and effectiveness of the parent involvement program.**

Annual surveys are conducted to evaluate the effectiveness of the CHE Parent Involvement Policies and Plans. Additionally, a spring School Advisory Council survey of parents is conducted to gather ideas for evaluation of the prior year's parent involvement programs and solicit ideas for future programs. Each year Clay Hill Elementary publishes a parent involvement plan and volunteer brochure. These brochures are shared with parents at Open House in August, Volunteer Orientation in September, and are available for distribution in the Parent Resource Room as well as at the front office.

**(4) How timely responses to parents' suggestions will be addressed.**

Through face-to-face conferences, telephone conferences, at PFA meetings, SAC meetings, Title 1 sponsored Parent/Principal breakfasts and activities, daily communication in the student agendas, weekly communication in the Tuesday Folder, and quarterly Paw Print articles, parents suggestions and questions will be addressed.

**(5) Shared responsibility of parents and educators for high student performance. This is to be implemented through a school-parent compact for each child served by Title I, under which the two parties agree on how they will work together to help the child achieve the state's standards (include a copy of the actual compact).**

During scheduled face-to-face conferences, parents, teachers, and students will be made aware of their individual responsibilities regarding student achievement as they review and sign the Clay Hill Elementary Parent-Student-Teacher Compact (attached). Parent teacher conferences will also be scheduled for all at risk students to develop Progress Monitoring Plans (PMPs) which will clearly state what the school, parents and community can do to help.

**(6) Provisions for an annual school meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and their right to be involved.**

During the annual Open House meetings, an overview of our school's Title I programs will be available for review by parents in attendance. An invitation will be sent home to parents of all Clay Hill students inviting them to attend the district-wide Title I Meeting in May.

**(7) Provisions for a flexible number of meetings, such as meeting in the morning or evening, and how funds provided under this part, transportation, child care, or home visits as such relate to parental involvement.**

Parent/teacher activities will be scheduled mornings, afternoons, evenings, and on Saturday to allow attendance by parents with various work schedules. Teachers will continue to seek input from parents when scheduling individual conferences so that times convenient for parents can be arranged. The school social worker and administrators will make home visits on an as needed basis. Mini orientations will be conducted quarterly for new students & families. Title 1 funds for Parent Involvement will be used for materials and supplies for parent meetings.

**(8) How parents will be provided timely information about parent involvement activities.**

Parents are notified of the school activities through the use of the monthly school calendar, flyers in the Tuesday Folder, the quarterly Paw Print newsletter, the school marquee, a sign in the car parent pickup area. Local newspapers, and the CHE web page ([www.clay.k12.fl.us/che](http://www.clay.k12.fl.us/che)).

**(9) How parents will be provided with school performance profiles and their child's individual student assessment results, including an interpretation of those results.**

Parents will be provided reports of student progress at the end of every nine weeks and interim reports between each grading period. A conference will be scheduled when discussion of grades is needed as when developing the child's Progress Monitoring Plan. A written report will be sent to parents indicating the individual child's assessment results and an interpretation of those results (grades K-6) throughout the year (FCAT, Stanford 10, Clay Writes, DIBELS/ORF) in a language parents can understand. School performance profiles and an Interpretation of the standardized test results will be shared with parents in the annual school report.

**(10) How parents will be provided a description and explanation of the curriculum used at the school, the National Educational Goals, the State's content standards and student performance standards, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet.**

Annual Open House and parents meetings held near the opening of school will provide opportunities for all parents to receive information regarding the basal and SRA research based reading programs used in all grades, grade level benchmarks of the Sunshine State Standards, the School Improvement Plan, and individual results of state and district mandated performance based tests (FCAT and Stanford 10). District brochures provide information on grade level standards and expectations as well as this information posted on the district web site. Annually, parents are provided with a Student Handbook that contains information regarding the school's philosophy and mission statement along with ideas and methods of obtaining additional information about the school and its program.

**(11) Provisions for materials and training such as:**

**(a) coordinating necessary literacy training from other sources to help parents work with their children to improve their children's achievement.**

- \* District level Parent Advisory Council (PAC) training/information sessions
- \* Parent packets with information on available county/state programs
- \* GED adult classes offered nearby

**(b) training to help parents work with their children to improve their children's achievement**

Monthly parent involvement activities will provide parent training in strategies for parents to work with their child in the areas of reading, writing, math, science, technology, and test taking skills. Information regarding family literacy programs will continue to be made available at Open House, Mini Orientations and parent meetings. The Parent Resource Room is available for parents to visit anytime during school hours. Additional resources for parents are available for check out in our school library. The Take Home Computer program will be offered throughout the year targeting third graders.